



## TRAVELERS CHAMPIONSHIP



Presented by  
**COHN REZNICK**  
ACCOUNTING • TAX • ADVISORY

### Participating is Easy!

- All New England 501(c)(3) organizations are eligible.
- Simply register before May 30th and we'll provide the materials you need to get started.
- Solicit pledges – ask your donors, sponsors, friends and family!
- Submit all pledges by 6:00 p.m. on Sunday, June 23, 2013.
- At the conclusion of the tournament, the Travelers Championship and Cohn/Reznick will handle the billing and pledge collection with your donors.
- After multiple rounds of billing, the Travelers Championship will provide you with a check for 100% of the funds collected.

### Pledge Forms and Online Donations

- Pledge forms and online submissions will be accepted from January 1, 2013 – June 23, 2013.
- Photocopied pledge forms will also be accepted, only if the charity of choice is clearly indicated on the form.
- Online pledging will be available to your organization on your own pledge website (provided by the Travelers Championship staff) and on the tournament website, [TravelersChampionship.com](http://TravelersChampionship.com).

### Registration

- First submit your Birdies for Charity registration form and a copy of your 501(c)(3) to the Travelers Championship.
- Once your organization has been registered, you will receive a email notification and the instructions you need to get started right away.
- Please email, mail or fax the attached registration form along with a copy of your organizations 501(c)(3) to:

Katie McMorrow  
Travelers Championship  
90 State House Square, 8th Floor  
Hartford, CT 06103  
Fax: 860-502-6809  
[kmcmorrow@travelerschampionship.com](mailto:kmcmorrow@travelerschampionship.com)



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and support Connecticut's  
nonprofit community.



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By completing this registration form, you are volunteering to be the Birdies for Charity Administrator for your organization. As Administrator, you will be the main contact for the Travelers Championship and will receive all communication and program updates throughout the season.

Nonprofit Organization

*Please print the nonprofit beneficiary name as you wish it to appear in Travelers Championship publications and signage that may be applicable.*

Main Contact/Administrator (First Name, Last Name)

Mailing Address

City

State

Zip

Telephone (most frequently used)

Email (most frequently used)

Please provide a brief description and/or mission statement for your organization:

Please provide your organization website

By signing this form, the participating organization and Administrator agrees to abide by the rules and regulations outlined in the Birdies for Charity Handbook, including but not limited to:

- Being able to provide a copy of the IRS letter confirming your 501(c)(3) status.
- The nonprofit organization agrees that donors will not be reimbursed in any manner for any or all of their per birdie or flat rate donations.
- All checks must be made payable to the **Travelers Championship** and must be received with a copy of the invoice.
- All checks must come from the original donor. Checks received from the participating organization or by individuals on behalf of the donor will NOT be accepted without prior authorization from the Travelers Championship.
- Participating organizations and their Administrators will NOT be allowed to submit lists of donor information for processing. All pledges/donations must be submitted on pledge forms or within the Birdies for Charity website.
- Self-pledges (pledges made by a charity and paid by the charity) are prohibited.
- Failure to abide by these rules and regulations will result in disqualification from the Birdies Bonus Bucks Contest.

Please note the Travelers Championship believes with the right amount of dedication to the Birdies for Charity program each charity will be able to raise a minimum of \$1,000. We ask that in signing up for this program you accept fully partnering with us in this goal.

Administrator Signature

Date



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